RESOLUTION OF THE BOARD OF DIRECTORS OF THE GRAND HAVEN MASTER ASSOCIATION, INC. REGARDING RULES GOVERNING RIGHT TO SPEAK AT AND VIDEOTAPE BOARD MEETINGS

WHEREAS, it is the desire of the Board of Directors to clarify each Member's right to speak at Board meetings; and

WHEREAS, Sections 720.303(2)(b) and 720.306(6), Florida Statutes, allows for the adoption of written rules governing the frequency, duration and other manner of Member statements at such meetings; and

WHEREAS, Section 720.306(10), Florida Statutes, also allows for the adoption of reasonable rules governing the taping of such meetings.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Grand Haven Master Association, Inc. that the following rules are adopted and will be added to the Official Records of the Association:

Section 1: Attendance at Board Meetings

- a. A Board Meeting is defined as a quorum of directors gathered to conduct official Association business. Board Meeting does not include fact finding inquiries or investigations, or law inquiries or investigations, used as a basis to obtain information or documentation and inform directors so that directors may determine, at a Board Meeting, what course of action to take. Without limiting the foregoing, Board Meeting does not include a meeting between the Board and its attorney when the meeting would be protected by the attorney-client privilege or when the meeting concerns proposed or pending litigation.
- b. A person who is not a Member cannot attend a Board Meeting, except for a person named as a power of attorney for the Member.

Section 2: Participation at Board Meetings

- a. Within the following parameters, Members of the Association have the right to speak at meetings of the Board of Directors regarding items opened for discussion or included on the agenda (Unfinished and New Business) for the meeting.
- b. Those Members wishing to speak as to items included on the agenda for the meeting must first sign a sign-up sheet circulated by the Board during the meeting.
- c. A Member can speak only once in reference to an agenda item, unless otherwise permitted to speak again by the Chair of the meeting.
- d. A Member's statement cannot exceed three (3) minutes for any one agenda item. At the conclusion of the three (3) minute period, the current speaker must immediately cease

speaking. No comments from the audience will be allowed while a speaker is delivering his or her comments or at any other time. Other Members cannot "yield" their time for the purpose of extending a Member's time limit.

- e. Following a full discussion by the Board members, but prior to any vote being taken in regard to that agenda item, the Chair of the Meeting shall give the floor to the Member permitted to speak. Members will not be recognized to speak during the President's Comments, Committee Reports and Director's Requests portion of the agenda.
- f. In addition, at the beginning of each meeting, any Member, after filling out a comment card at the beginning of the Meeting, may address the Board on any non-agenda topic that is not repetitive, for a period not to exceed three (3) minutes.
- g. In the event that the Board has invited a service provider or prospective service provider to make a presentation to the Board, Members will be provided the opportunity to participate. Once the presentation is concluded and all discussion and questions by the Board have been completed, audience members wishing to ask a question will be recognized by the Chair of the Meeting and will have the opportunity to address the Board for a period not to exceed three (3) minutes.

Section 3: Recording Board or Committee Meetings.

- a. No Member can tape record or videotape any Board Meeting except as permitted by law. An Member who wants to tape record or videotape a Board Meeting must submit a written request to tape record or videotape the meeting to the Secretary (or Manager) prior to the time for the meeting. The written request must specify the method of recording the Member will utilize. A separate written request must be made for each Board Meeting the Member wants to tape record or videotape. Blanket or general written requests to record meetings, such as "All Board Meetings," are prohibited and cannot be honored.
- b. The Board of Directors or Chair of the meeting reserves the right to limit the number of tape recorders and videotape recorders at a meeting to avoid confusion, tangled or cumbersome equipment and safety problems.

Section 4: Enforcement of Meeting Rules

a. <u>Ejection</u>. Any person not authorized by law and these rules to attend a meeting is prohibited from attending the meeting, or must be ejected from the meeting. Notwithstanding the above or anything in these rules to the contrary, the Board of Directors may invite a person to a meeting, who otherwise would be prohibited from attending the meeting, if that person will make a presentation to the Board of Directors on an agenda item for that meeting, if that person is appointed as the Sergeant-at-Arms for that meeting, or if that person is an employee, agent, manager or professional consultant of the Association attending the meeting at the request of the Board.

Any person who attends a meeting and fails to comply with these rules can be ejected from the meeting. The Chair of the meeting may, in the Chair's sole discretion, give the non-complying person a warning regarding ejection, or depending upon the nature of the non-compliance, call for immediate ejection.

The Chair of the meeting may appoint a Sergeant-at-Arms, who, at the direction of the Chair, will contact law enforcement personnel and have them remove the unauthorized or non-complying person. The Sergeant-at-Arms need not be a member of the Association.

- b. <u>Adjournment</u>. In the Board's discretion, the Board may adjourn the meeting in the event a person is causing such a disruption that the Board finds it difficult to conduct Association business. In such instances, the Board may reconvene the meeting at a future date or different location, and not new notice will be necessary if the Board announces the specific time, date and place for the reconvened meeting prior to adjourning the original meeting.
- c. Other Remedies. Nothing in these rules can be construed to limit or restrict any of the Association's rights or remedies, or act as an election of remedies. All rights and remedies available to the Association are cumulative.

THIS RESOLUTION WAS PASSED AND DULY adopted at a meeting of Board of Directors of the Grand Haven Master Association, Inc. on the 19 day of FEBBUARY, 2016.

President

ATTEST:

Secretary